



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



November 9, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZE THE SHERIFF TO ACCEPT A GRANT AWARD FROM THE NATIONAL
INSTITUTE OF JUSTICE FOR THE FISCAL YEAR 2004 FORENSIC
CASEWORK DNA BACKLOG REDUCTION PROGRAM
(ALL DISTRICTS) (4 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Sheriff of Los Angeles County, as an agent for the County, to sign and accept a \$710,669 grant award from the United States Department of Justice, Office of Justice Programs, National Institute of Justice (NIJ) to fund deoxyribonucleic acid (DNA) analysis to identify and test backlogged forensic DNA casework samples.
2. Authorize the Sheriff to execute all future amendments, modifications, extensions, and/or augmentations to said grant should such action(s) be required during the term of the grant.
3. Approve a Fiscal Year 2004-2005 Request for Appropriation Adjustment in the amount of \$521,000 to be offset with the funds awarded to the Department by the NIJ.

A Tradition of Service

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On June 8, 2004, the Los Angeles County Sheriff's Department received authorization from the Los Angeles County Board of Supervisors to submit an application in response to the Fiscal Year 2004 Forensic Casework DNA Backlog Reduction Program grant solicitation. The objective of the DNA Backlog Reduction Program is to provide funding to existing state and local crime laboratories that conduct DNA analysis to identify and test backlogged forensic DNA casework samples. Upon review of the Department's application, the NIJ has selected the Department to be a recipient of the Fiscal Year 2004 Forensic Casework DNA Backlog Reduction Program grant award. As a recipient of this award, the Department will receive \$710,669 with no local match required.

The Sheriff's Department will utilize this grant award to fund overtime for laboratory staff that are directly engaged in the handling, screening, analysis, report writing/review, and Combined DNA Index System (CODIS) data entry of DNA evidence. A portion of the funds allocated will be spent on services and supplies to support the examination of DNA evidence from backlogged cases. In order to assist with the immediate reduction of the backlog, the Department will also use grant funds to outsource DNA evidence to accredited fee-for-service laboratories.

Implementation of Strategic Plan Goals

This grant award will enable the Sheriff's Department to meet two (2) of the goals within the County of Los Angeles' Strategic Plan. Specifically, with the support of this funding source, the Sheriff's Department will be able to realize the achievement of Goal #2: Workforce Excellence, enhancing the quality and productivity of the County workforce, as well as Goal #4: Fiscal Responsibility, strengthening the County's fiscal capacity. This grant award will provide funding to reduce the County's backlog of forensic DNA cases.

FISCAL IMPACT/FINANCING

The term of the 2004 Forensic Casework DNA Backlog Reduction Program is for a period of 18 months. Under this program, the NIJ will provide \$710,669 in grant funding to the Department. Of this amount, \$521,000 will be expended in the Fiscal Year 2004-2005, while the remaining balance will be included in the Department's Fiscal 2005-2006 operating budget.

Under this program, the County is not required to contribute any matching funds.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This Board letter has been reviewed and approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This program may create workload increases for the County's justice departments including the District Attorney, Public Defender, and the Alternate Public Defender as suspects are identified from offender databases and subsequently charged with a crime. The Sheriff's Department has made contact with each of these County justice departments and the benefit to the County's public safety will far outweigh the additional workload.

CONCLUSION

Upon approval, the Sheriff's Department requests that the Los Angeles County Board of Supervisors please provide four (4) individually adopted copies of this action to the Department. The Department's contacts for this requested Board action are Michelle Day, Grants Coordinator, at (323) 526-5212 and Jana Dillon, Grants Coordinator, at (323) 526-5153.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Leroy Baca", with a stylized flourish at the end.

LEROY D. BACA
SHERIFF

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENTDEPT'S.
No.

770

DEPARTMENT OF

SHERIFF

NOVEMBER 3, 19 2004

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

- 4 VOTES -

SOURCES

SHERIFF'S DEPARTMENT
REVENUE - FEDERAL
A01 - SH - 15687 - 9001
\$521,000

USES

SHERIFF'S DEPARTMENT
SALARIES & EMPLOYEE BENEFITS
A01 - SH - 15687 - 1000
\$ 75,000SERVICES & SUPPLIES
A01 - SH - 15687 - 2000
\$446,000

TOTAL \$521,000

\$521,000

JUSTIFICATION: Appropriation adjustment offset by federal funding from U.S. Department of Justice, Office of Justice Programs, National Institute of Justice (NIJ) for the purposes of funding DNA analysis to identify and test backlogged forensic DNA casework samples.


Glen Dragovich,

Director, Financial Programs, ASD

CHIEF ADMINISTRATIVE OFFICER'S REPORT

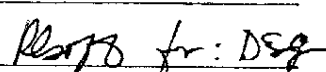
REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR—

ACTION

RECOMMENDATION

APPROVED AS REQUESTED

AS REVISED

October 27, 2004 
CHIEF ADMINISTRATIVE OFFICERAPPROVED (AS REVISED):
BOARD OF SUPERVISORS

19

AUDITOR-CONTROLLER BY

No.

175

OCT. 26 2004

BY

DEPUTY COUNTY CLERK

Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding \$100,000

Department: Los Angeles County Sheriff's Department

Grant Project Title and Description

2004 Forensic Casework DNA Backlog Reduction Program:

Under this grant program, the Department will use the grant award to fund personnel overtime within the Department's Scientific Services Bureau (SSB). The personnel overtime will be dedicated to the handling, screening, analysis, report writing/review, and Combined DNA Index System (CODIS) entry of deoxyribonucleic acid (DNA) evidence. In addition to personnel overtime, this grant program will fund the acquisition of supplies for the SSB and offset costs associated with the outsourcing of DNA evidence to accredited fee-for-service crime laboratories.

Funding Agency

National Institute of Justice

Program (Fed. Grant # /State Bill or Code #)

Federal Grant Number: 2004-DN-BX-K084

Grant Acceptance Deadline

N/A

Total Amount of Grant Funding: \$710,669 **County Match Requirements:** N/A **Grant Period:**

Begin Date: August 1, 2004 **End Date:** January 31, 2006

Number of Personnel Hired Under This Grant: 0 **Full Time:** 0 **Part Time:** 0

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program? N/A

Will all personnel hired for this program be placed on temporary ("N") items? N/A

Is the County obligated to continue this program after the grant expires? No

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services N/A

b). Identify other revenue sources N/A

(Describe) _____

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. N/A

Impact of additional personnel on existing space: N/A

Other requirements not mentioned above: N/A

Department Head Signature _____

Vee Baca

Date 10/28/04